



Inventory Preparation Guidelines

Keys

Please check with your agent how many complete sets of keys are required. All keys will be photographed individually and details of the location of the lock they fit.

Cleaning

Properties are required to be cleaned to a professional standard for Check In prior to the inventory. When the property is empty, it is much easier to assess the condition of an item if it is clean.

Furnishing

All items in the property at the inventory will be recorded and inventoried. If the property is to be furnished, the items being provided must already be in place prior to this.

Declutter

Please ensure that all your personal items are removed and that any sheds, garages and greenhouses are also decluttered.